Wednesday, 8 April 2020

ADDRESSEE
(STREET NUMBER & NAME)
(SUBURB, POSTCODE)

Dear Manager

RE: REAL ESTATE SIGNAGE PERMITS

Due to the recently implemented restrictions on real estate agents conducting open for inspections and onsite auctions, the requirement to obtain a permit to display the associated signage is now suspended until the restrictions are eased.

Once restrictions have been lifted, you will receive a new application form which will then provide you with a permit for the following 12 months.

Any agent who has already submitted a permit application will have their fee refunded.

Council understand that this is a very difficult time for agents to conduct business and wishes you all well in this trying time. If you require any further information, please don’t hesitate contacting Council’s Technical Services unit on 92052200

Yours sincerely

Geoff Bird
COORDIANTOR TECHNICAL SERVICES